



Notice of the Making of an Urgent Decision

Para 1 of the second sub-section of section 3 in Part 3 of Chichester District Council's *Constitution* provides for any senior officer to make urgent decisions following consultation with the Leader or Deputy Leader of the Council and the Chairman of the Overview and Scrutiny Committee on any matters where it is not practicable to refer these to a meeting of the Council, the Cabinet or other committee provided that a full report on any decisions taken shall subsequently be made.

A decision of this nature has been made as set out below:

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| Decision title | Alignment of Sickness Scheme for CCS staff. |
| Decision taker | John Ward |
| Decision consultees | Joint Employee Consultative Panel (JECP) Eileen Lintill – Leader of the Council Clare Apel – Chairman of Overview and Scrutiny Committee Nicholas Bennett – Monitoring Officer |
| Decision date | JECP - 14 July 2022 |
| Decision details | Alignment of Sickness Scheme. Staff side representatives from Unison have challenged the different, and less favorable, sickness scheme operated for Chichester Contract Services (CCS) staff. HR have considered the matter, and on officers' advice JECP on 14 July recommended that the sickness scheme at CCS be brought into line with the scheme applied to all other Council staff as soon as practicably possible. |
| Reason for urgency | A report to Cabinet / Council would not now happen until September. In the meantime staff at CCS would continue to be adversely affected by the existing policy which JECP have agreed should be amended as soon as possible. The Monitoring officer has advised that the urgency procedure in this event is appropriate. |
| Name and date of the meeting to receive a full report | September 2022 Council. |

Name: John Ward – Director of Corporate Services
Date: 20 July 2022